

**VALUES BASED SUPERVISION RECORD**

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| ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST |
| Supervision  |
| Type of Supervision | Individual |  | Group |  |
| Name of Supervisee(s) | Designation (s) |
|  |  |
| Name of Supervisor |  | Designation |  |
| Date of Supervision |  | Duration |  |
|  |
| Notes from previous 1:1 |
| **Topic:** | Update / Action taken: |
| **1.**  |  |
| **2.**  |  |
| **3.** |  |
|  |  |  |
| Values & Supervision Topic | Summary & Action to be taken | Action by (Who) |
| PASSIONATE |
| How are you finding the:  |
| Role: |  |  |
| Team |  |  |
| Purpose  |  |  |
| RELIABLE |
| **Workload Management**  |  |  |
| **Priorities** | Short term:Medium Term:*

**Training:**  |  |
| **Performance**   |  |  |
| **Timekeeping / Absence**  | *
 |  |
| CARING & SAFE |
| **MAST Training update / completed** |  |  |
| **Support of others** |  |  |
| **Support from others** |  |  |
| **Health & Wellbeing***Supervision to be used as a forum to collectively recognise presence of any trauma symptoms and the impact of these within a safe and supportive environment.* Monitoring of stress levels |  |  |
| EMPOWERING & SUPPORTIVE |
| **Autonomy** | *
 |  |
| **What is going well?**  | *
 |  |
| **Recent Achievements?**  |  |  |
| OPEN & TRANSPARENT |
| Hot spots / key issues**Barriers to effective working?****What are we going to do about it?**  |  |  |
| **Areas for Improvement & Development?****What are we going to do about it?**  |  |  |
| **Team issues**  |  |  |
| **Any other issues to be raised** |  |  |
| PROGRESSIVE |
| **Personal Development** |  |  |
| **Professional Development**  |  |  |
| **Supervision / Mentorship** |  |  |
|  |
| **Outstanding issues for discussion next supervision session** |  |
| **Date of Next Supervision** |  | Time |  | Venue |  |
| **Supervisees Signature** |  |
| **Supervisors Signature** |  |
| **Was supervision cancelled?**  | Yes |  | No | Cancelled by  | Supervisor |  |
| Supervisee |  |
| **Reason for cancellation**  |  |