

Undertaking to apply for remission of a court fee or tribunal fee, or to pay a court fee or tribunal fee

Emergency applications only

Name of court, tribunal or probate office
Case, claim or notice to pay number
Name of claimant/petitioner/applicant/appellant
Name of defendant/respondent

For office use only

Sequential reference number	Date of issue
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Please complete this form using BLOCK LETTERS

To be completed by the

claimant, petitioner, applicant, appellant, defendant, respondent, solicitor or representative



- I am the
- | | |
|--|---|
| <input type="checkbox"/> claimant/petitioner/applicant/appellant | <input type="checkbox"/> Solicitor/representative for the claimant/petitioner/applicant/appellant |
| <input type="checkbox"/> defendant/respondent | <input type="checkbox"/> Solicitor/representative for the defendant/respondent |

I have today issued the following:

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I undertake to:

pay £ within 5 working days of the date of issue.

or

provide an application for remission with full evidence of entitlement within 5 working days of the date of issue.

I understand the undertaking I have given, and that if I break my promise to the court or tribunal my case may be stopped, struck out or the order obtained revoked.

Signed Date

Full name

Address Phone number

Postcode

Email

For office use only

Delivered	
<input type="checkbox"/> by hand to	name <input type="text"/> date <input type="text"/>
<input type="checkbox"/> through solicitor on	date <input type="text"/>
Court or Tribunal Officer	name <input type="text"/>