

AT A GLANCE – CONTROLLED DRUGS (1st April 2019)

	Examples (contact pharmacy for further advice)	Ordering/Prescribing	Storage	Record Keeping	Administration	Destruction
	Schedule 1 Controlled drugs ARE NOT USED in RDaSH					
Sch 2	dexamfetamine, diamorphine, fentanyl, hydromorphone, ketamine, lisdexamfetamine, methadone, methylphenidate, morphine ^e , oxycodone, pethidine, codeine ^f dihydrocodeine ^f	Stock ordering – must be on a CD requisition Inpatient TTO and Community prescription – must comply with handwriting requirements ^{b, c}	All supplies whether stock or individual dispensed ^d must be kept in a suitable CD cabinet	All movements ie stock received, administered, given out or destroyed must be recorded in the CD register. TWO person process. Invoices must be kept for 2 years	Two person process	Destroyed by pharmacy dept. TWO person process
Sch 3a	buprenorphine, temazepam,	Stock ordering – must be on a CD requisition Inpatient TTO and Community prescription – must comply with handwriting requirements ^{b, c}	All supplies whether stock or individual dispensed ^d must be kept in a suitable CD cabinet	All movements ie stock received, administered, given out or destroyed must be recorded in the CD register. TWO person process. Invoices must be kept for 2 years	Two person process	Destroyed by pharmacy dept. TWO person process
Sch 3b	gabapentin, midazolam, phenobarbital, pregabalin, tramadol,	Stock ordering – must be on a CD requisition Inpatient TTO and Community prescription – must comply with handwriting requirements ^{b, c}	Do NOT need to be stored in a CD cabinet. Must be stored in the usual drug cupboard	No CD register record needs to be made. Invoices must be kept for 2 years	Two person process (EPMA requirement)	Destroyed by pharmacy dept. TWO person process
Sch 4	Benzodiazepines (other than temazepam and midazolam), Sativex “Z hypnotics” (zopiclone, zolpidem), Androgenic and Anabolic steroids	No additional requirements to normal medicines orders	Must be stored in the usual drug cupboard	No CD register record needs to be made. Invoices must be kept for 2 years	Single person administration (unless specific restrictions are in place on the ward)	Destroyed by pharmacy dept. TWO person process
Sch 5	codeine ^f , dihydrocodeine ^f , morphine ^e	No additional requirements to normal medicines orders	Must be stored in the usual drug cupboard	No CD register record needs to be made. Invoices must be kept for 2 years	Single person administration (unless specific restrictions are in place on the ward)	Destroyed on ward. Recorded in ward destruction book

- Schedule one CDs are not used medicinally and require a Home Office licence. This schedule is not applicable to the RDaSH services
- Dose must be clearly defined (“as directed” is not acceptable); prescribers address, Date on which it was signed, formulation of the product (ie tablet, capsule SR capsule etc), strength (10mg, 10mg/5ml etc), total quantity or dose units in both words and figures (eg “30 x 10mg” written as “three hundred mg” or “thirty x ten mg”)
- Prescriptions are valid for 28 days from the date on the prescription and the quantity should not exceed 30 days
- This includes relevant monitored dosage systems (eg nomads) in which a CD may be in
- All morphine products other than the **lower** strength solution (10mg/5ml) are schedule 2 controlled drugs. Lower strength morphine solution 10mg/5ml is a schedule 5.
- Codeine/ dihydrocodeine syrup or tablets upto 100mg per tablet are Schedule 5 controlled drugs. Codeine/ dihydrocodeine injections or higher strength oral forms are schedule 2